## RETAIL

### Curbside pick-up and delivery: April 27; open with restrictions: May 1

### WORKSITES

- **Curbside pick-up and delivery: April 27**
  - Implement 6-foot distancing measures (i.e., marked space in check-out lines)
  - Install protective plexiglass screens at checkout counters
  - Provide dedicated in-store visit hours for people at higher risk of severe illness from COVID-19, as possible

- **Open with restrictions: May 1**
  - Open at 50% capacity and/or at a capacity that enables the retailer to:
    - Maintain 6-foot distancing between customers and employees,
    - Effectively symptom monitor employees,
    - Provide face coverings or masks and gloves to employees, and
    - Ensure ability to adequately clean and sanitize both back-room and retail spaces - if unable to meet this requirements, continue operating with curbside pick-up / delivery only
  - Implement 6-foot distancing measures (i.e., marked space in check-out lines) and use signage to encourage distancing while in the store
  - Create signage encouraging people at higher risk of severe illness from COVID-19 to refrain from shopping outside of dedicated hours set aside for those who are at higher risk of severe illness from COVID-19
  - Create signage to encourage the use of face coverings or masks and gloves
  - Make supplies available for customers to participate in sanitizing surfaces and touched objects

### EMPLOYEES

- **Curbside pick-up and delivery: April 27**
  - Provide guidance and encouragement on maintaining 6-foot distancing between employees
  - Wear gloves and face coverings or masks during customer interactions and whenever possible during other work activities (Additional Guidance)
  - Encourage virtual payments and minimize exchanges of debit/credit and identification cards except as required by law
  - Encourage frequent breaks to wash hands
  - Require employees to stay home when showing any symptoms or signs of sickness
  - Provide PPE for employees who are managing deliveries, returns, etc.

- **Open with restrictions: May 1**
  - Provide guidance and encouragement on maintaining 6-foot distancing between employees
  - Wear gloves and face coverings or masks during all customer interactions and whenever possible during other work activities
  - Continue to encourage virtual payments and minimize exchanges of debit/credit and identification cards except as required by law
  - Encourage frequent breaks to wash hands
  - Require employees to stay home when showing any symptoms or signs of sickness

### TO PROTECT CUSTOMERS

- **Curbside pick-up and delivery: April 27**
  - Implement 6-foot distancing measures (i.e., marked space in check-out lines)

- **Open with restrictions: May 1**
  - Implement 6-foot distancing measures (i.e., marked space in check-out lines) and use signage to encourage distancing while in the store
  - Create signage encouraging people at higher risk of severe illness from COVID-19 to refrain from shopping outside of dedicated hours set aside for those who are at higher risk of severe illness from COVID-19
  - Create signage to encourage the use of face coverings or masks and gloves
  - Make supplies available for customers to participate in sanitizing surfaces and touched objects

### Additional resources and guidelines:

- Guidelines for Grocery Stores
- Guidelines for Non-healthcare Industries
- Guidance for Symptom Screening
- CDC Recommendations for Businesses and Employers
- CDPHE Cleaning Guide for COVID-19

### This section includes:

- Appliance stores
- Customer-facing financial institutions
- Thrift shops
- Apothecaries
- Vape and cigar shops (for retail only, not on-site consumption)
- Post signs at entrances notifying customers to STOP if they are sick and ask them not to enter store
- Restrict return policy to only items that can be properly sanitized prior to re-selling
- Conduct daily temperature checks and monitor symptoms in employees, logging all results. Refer symptomatic employees to the CDPHE Symptom Tracker (Additional Guidance)
- Increase the availability of hand sanitizer, wipes and cleaning of frequently touched surfaces (including baskets/carts) for both employees and customers
- Disallow sampling and customers access to bulk-bin options
- Apply floor decals in cashier and queuing areas to establish safe waiting distance
- Close public seating areas
- Establish one-way traffic flow through aisles
- Continue contactless signatures for deliveries
- Post signage for employees and customers on good hygiene and other sanitation practices

- Craft stores
- Sporting goods retailers
- Boutiques
- Motor vehicle dealerships
- Liquor stores
- Marijuana dispensaries
- Large retail, department, discount, or outlets stores, provided that the entrance/exit opens to the outdoors and not an indoor common hallway

This section does not include:

- Indoor malls